

# Work with SimboGPT (HIPAA Compliant AI Chat)

**Purpose:** Explain how to use SimboGPT to get help from an AI chat that is designed for HIPAA compliance.

## What you can do

- Ask questions and get quick answers inside SimboConnect.
- Draft short messages, call scripts, or checklists.
- Rephrase text into clear and simple language.

## Steps

1. Open **HIPAA Compliant AI Agents** on the top bar.
2. Select **SimboGPT**.
3. Type or paste your question. You can also click the mic if available and speak.
4. Read the answer. Ask follow-up questions if you need more detail.
5. Copy the result into your message, letter, or note as needed.

## Sample prompts

- “Write a short reminder message about tomorrow’s appointment at 10 AM for patient ID 12345.”
- “List three check-in questions to confirm insurance and contact information.”
- “Rewrite this sentence in plain english: ‘Please bring your most recent medication list.’”

## Safety notes

- Use SimboGPT for work tasks inside SimboConnect. Do not paste PHI into public AI websites.
- Always review the answer for accuracy and policy compliance before sharing.

## Tips and good practices

- Give context in one or two lines. Example: specialty, purpose, and audience.
- Ask for a specific format. Example: “3 bullet points,” or “one paragraph.”
- Keep prompts short. One task per prompt works best.

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