

# Search and Filter Dashboard Users - Admin Panel

## Purpose

Quickly find users in large organizations.

## Where to find this

**Admin** tab → **Dashboard Logins**.

## Steps

1. Use **Select Organization** at the top to narrow the list to one organization. This will be visible only if you have access to multiple organizations or locations.
2. In **Enter to search**, type part of a name, email, or role to filter results.

## Result

The table shows only the rows that match your filter.

## Tips and Good practices

- Combine the organization filter with a short search term for best results.
- Clear the search box to return to the full list.

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